

GOVERNMENT OF N.C.T. OF DELHI
DIRECTORATE OF AUDIT
(ADMINISTRATION BRANCH)

04th Level, 'C'-Wing,
Delhi Secretariat,
New Delhi

No. F. 9(6)/ DOA/Estt./2015/dcaaudit/

Dated:

ORDER

All the Branch Incharges at headquarter are hereby instructed to ensure that the staff working in their respective branches shall attend the office on **14.02.2015 (Saturday)** at stipulated time.

Further, in future, no officer/official shall leave the office without permission of concerned branch incharge. The onus to ensure the presence of staff during working hours shall lie with the concerned branch incharge.

This issues with the prior approval of the Competent Authority.

/
(KULGEET SINGH)
DY. CONTROLLER OF ACCOUNTS/H.O.O.
TEL. No: 2339-2281

No. F. 9(6)/ DOA/Estt./2015/dcaaudit/1095-1103

Dated: 13.02.2015

Copy to: -

1. P.S. to Pr. Secretary (Finance)/ P.A. to Spl. Secretary (Finance) for information please.
2. P.A. to COA(A) for information please.
3. The AO(Admn./Accounts/L.F.A.).
4. The AO(Audit), Internal Audit Branch.
5. AAO(Admn./Accounts/L.F.A).
6. All AAO(Audit), Internal Audit Branch
7. AAO(Website), Dte. of Audit.
8. Notice Board.
9. Guard file.

Kulgeet Singh
13-2-15
(KULGEET SINGH)
DY. CONTROLLER OF ACCOUNTS/H.O.O.
TEL. No: 2339-2281