

GOVERNMENT OF N.C.T. OF DELHI
DIRECTORATE OF AUDIT
(Administration Branch)

04th Level, 'C'-Wing,
Delhi Sachivalaya,
New Delhi.

No. F.9(8)/DOA/Estt./2013/dcaaudit/ 677274

Dated: 24.09.2015

To

The AAO(Audit)/
Nodal Officer (Website),
Directorate of Audit,
Delhi Sectt. New Delhi.

Sub: Regarding uploading of attested copy of Service book in r/o Ms. Anita Sardana, Grade-II(DASS)/Head Clerk on the website of this Department.

Madam,

Please find enclosed herewith the attested copy of relevant pages of Service Book in r/o Ms. Anita Sardana, Grade-II (DASS)/Head Clerk of this department with the request to upload the same on the website of this department for information of all the concerned departments in connection with cases of 'Stepping up of Pay' pending in respective departments.

This issues with the prior approval of the Competent Authority.

Yours faithfully,

Encl. : As above (43 pages)

@ 24/09/15
(ALKA BANSAL)
ASSTT. ACCOUNTS OFFICER (ADMN.)
TEL. NO. 23392280

No. F.9(8)/DOA/Estt./2013/dcaaudit/

Dated:

Copy to : -

1. All the concerned Departments with the remarks that the relevant pages of Service Book of the official concerned may be downloaded from the website <http://audit.delhigovt.nic.in/> of this department for processing the Stepping up of Pay cases pending in respective departments.
2. Ms. Anita Sardana, Grade-II(DASS)/Head Clerk, Finance (E-II) Department for information please.

/
(ALKA BANSAL)
ASSTT. ACCOUNTS OFFICER (ADMN.)
TEL. NO. 23392280

GPF A/C
NSCH/21726

जीवन-वृत्त
BIO-DATA

Part I



MS.
श्री कर्मचारी (में).....
(in block letters).....
ANITA K. SARDANA

(1)
श्रीमती.....
Kumari.....
10/8/93
Govt. Comp. (Model) G.S.S.S. No. 2
Kashyapnagar, DELHI

नाम (साफ अक्षरों में).....
's Name (in block letters).....
SH. TULSI DASS KALRA

नाम (साफ अक्षरों में).....
and's Name (in block letters).....
SH. ANOOP SARDANA

राष्ट्र (यदि भारत का नागरिक नहीं है तो यात्रा).....
की संख्या तथा तिथि).....
ty (if not a citizen of India number
of eligibility certificate).....
INDIAN

सूचित जाति/जनजाति का है.....
or a member of Scheduled Caste/Tribe.....
No

राष्ट्र और जहाँ कहीं सम्भव हो सक सम्भव
की तिथि (शब्दों और अंकों दोनों में).....
f birth by Christian Era and wherever
also in Saka Era (both in words and figures).....
29th May, 1960

योग्यता
ional qualifications.....
(Twenty ninth May N.H. Sixty)

पहली नियुक्ति के समय.....
At the time of first appointment.....
B.A.
Assistant Accounts Officer (Admn.)
Directorate of Audit

तथा तकनीकी योग्यताएं
जहाँ उ न किया गया हो
al & Technical qualifications
ed by 7.

Name of

Designation

Date of E

Date of A

Details of

Sl.No.

(1)

1

2

3

I
of OfficePlace....
Dated th

Family

a.

b.

c.

NOTE:

६. नाप के अनुसार वास्तविक कद (बिना जूतों के).....5'1"
Exact height measurement
(without Shoes)

१०. पहचान का वैयक्तिक चिह्न.....CUT MARK AT RIGHT EYE BROW.....
Personal mark of identification

११. स्थायी घर का पता.....D-12/1, NEW GOBINDA PURA, P.O. KRISHNA
Permanent Home Address NAGAR, DELHI-110051.

१२. सरकारी कर्मचारी के हस्ताक्षर अथवा
बाएँ अंगूठे का निशान (तिथि सहित).....
Signature of left hand thumb impression
of the Govt. servant (with date)

१३. साक्षात्कार अधिकारी के हस्ताक्षर
तथा उपनाम (तिथि सहित).....
Signature & Designation
at testing officer (with date)

PRINCIPAL
Govt. Girls Sr. Sec. School
Babar Pur, Shahdara DELHI

*चिपकाने से पहले कार्यालय अध्यक्ष द्वारा
साक्षात्कृत किया जाना है।

*To be attested by the Head of office before pasting.

Assistant Accounts Officer (Admn.)
Directorate of Audit
Govt. of N.C.T. of Delhi
Delhi Sectt. New Delhi

VI सेवा वृत्त तथा उसमें परिवर्तन

IV HISTORY & VERIFICATION OF SERVICE

क्रम संख्या S. No.	अवधि Period		पद वेतनमान तथा कार्यालय स्थान सहित Post scale of pay & office with station	वेतन Pay		घाना ४-६ को प्रभावित करने वाली घटना (देखिये अनुदेश १०) Event affecting cols. 4-8 (vide instruction 10)	आस्थापक अधिकारी तथा पदनाम (विनि) Signature and attesting officer (in)
	से From	तक To		मूल Substantive	स्थानावस्था Affiliating		
1	2	3	4	5	6	7	8
	१/१२/८२ (AN)	३०/६/८२	L.D.C. 260-400. G.E.S.S. School Babarpur, Shahdara	260/- + 110/- = 370/-		Appointed as L.D.C. under post G.E.S.S. Babarpur, Shahdara Delhi. G.O. No. 535 dt. 12/82. Ltr: DDE/Secy/Adm. No. 1132-79 dt. 1-4-82.	Principal Govt. Girls Sr. Sec. School Babarpur, Shahdara
	1/7/82	31/12/82	L.D.C. (E-II Gr)	-	260/-	Transferred to A.O. 17 E & C. H.O. No. O.L. No. E. 6/3/82/46745-757 dt. 21-7-82. Issued by A.O. Faridkot.	Govt. Girls Babarpur
	1/1/83	31/12/83	do	-	266-00	Annual increment	AO E
	1/1/84	31/12/84	(E-II Gr) do	-	272-00	do	AO E
	1/1/85	31/12/85	do	-	278-00	do	AO E
	1/1/86		do	-	284-00	do	AO E

पाना ४-६ को प्रभावित करने वाली घटना
(देखिये अनुदेश १०)
Event affecting cols. 4-6
(vide instruction 10)

Signature and designation
Heating officer (with date)

**सत्यापन अधिकारी के हस्ताक्षर
तथा पद नाम (तिथि सहित)**

**Signature and designation of
verifying officer (with date)**

सरकारी कर्मचारी के
हस्ताक्षर

Signature of
Government servant

अभियुक्तियां
Remarks

7	8	9	10	11
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presented as a
C. and pos
S.S.S. Baker
Chadwick
No. 535 M.
ADE/ear/A
82-21132-79
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Letter to A
Eck. H.
O.C. D.L.N
5/3/62/ Ce
6745-757
1-7-82 1st
A.O. Frank

4202
PRINCIPAL 9/5/83
Govt. Girls Sr. Sec. School
Bahar Pur, Shahdara, DELHI

Done
9.5.83
P. M. C. L.
Govt. Girls Sr. Sec. School
Behar Pur, Shahdara; DELHI

Buc
276
to E-I.
Buc
276
to E-I
Pyer
E-I
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E-I
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E-I

vd
9.5.83

Wals
9/9/83.

1/7/82 31/3/83

B. B. B. B.

Service
verified using
8/1/82 (AN) to
306/82 (AN)
as per the OZ
gltr Record.

प्रधानाचार्य
सं० क० उ० मा० वि०
सावरणपुर, सा० दि० गी ३ :

Grant/love as unity.

① R R 17 days from $25 \frac{8}{82}$ to $10 \frac{9}{82}$
 ② R R 7 days from $14 \frac{4}{83}$ to $20 \frac{4}{83}$
 carbonate under RR 20 (b) (II)
 covered.

15-7-10
A0 E-I
12

Granted Maternity leave
for 90 days from 28-5-83
to 25-8-83. Certificate
under PR 26 (b)(ii) issued

$\frac{100}{276}$

24/8/15

क्रमा या S. No.	अवधि Period		पद वेतनमान तथा कार्यालय स्थान सहित Post scale of pay & office with station	वेतन Pay		घटना ४-६ को प्रभावित वाली घटना (देखिये अनुदेश १०) Event affecting col (vide instruction	अधिकारी प्रमाण (विनि) and de officer (
	से From	तक To		मूल Substan- tive	स्थानापन्न Affilia- ting		
1	2	3	4	5	6	7	8
						अनुदेश १० के अनुसार Rs. १०५०/- से बढ़ाकर Rs. १०५०/- पर वि. १०५०/- Dated २५/१२/८० अधीक्षक (स्थापना-१) शिक्षा निदेशालय दिल्ली असाइन दिल्ली	अधीक्षक (स्थापना-१) शिक्षा निदेशालय दिल्ली असाइन दिल्ली

Assistant Accounts Officer (Admn.)
 Directorate of Audit
 Govt. of N.C.T. of Delhi
 Delhi Scott, New Delhi

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8-4 को प्रभावित वाली घटना (देखिये अनुदेश १०) Event affecting cols. (vide instruction 10)	स्थापन अधिकारी के हस्ताक्षर तथा पद नाम (तिथि सहित) Signature and designation of verifying officer (with date)	सत्यापन अधिकारी के हस्ताक्षर तथा पद नाम (तिथि सहित) Signature and designation of verifying officer (with date)	सरकारी कर्मचारी के हस्ताक्षर Signature of Government servant	प्रामुख्यिका Remarks
7	8	9	10	11
निम्नलिखित घटना (स्थापना-1) विद्युत निदेशालय दिल्ली नगरपालिका वित्तिय	Intimated by the D.S. (Services) Delhi, vide his letter No F 14(3)/81 dt 26/12/81. The official has qualified the type writing test at a speed of 25 w.p.m or more.	Deputy A.O. (E-I)	Granted E.L for 8 days from 12-6-84 to 19-6-84 Certificate under F.R 26(b) II issued. Granted E.L for 4 days w.e.f. 27-11-84 to 30-11-84 Certificate under F.R 26(b) (II) issued. Granted 5 days E.L w.e.f. 21/1/85 to 25/1/85 Certificate under F.R. 26(b) (ii) issued. Granted 6 days E.L w.e.f. 16-3-85 to 21-3-85 Certificate under F.R 26(b) II issued. Granted 17 days E.L w.e.f. 13/11/85 to 29/11/85. Certificate under F.R. 26(b) (ii) issued.	A.O. (E-I) A.O. (E-I) A.O. (E-I) A.O. (E-I) A.O. (E-I)

VI सेवा वृत्त तथा उद्घाटन

Assistant Accounts Officer (Admin.)
Directorate of Audit
Govt. of N.C.T. of Delhi

वाचक तथा सत्यापन FOR Y & VERIFICATION SERVICE

खाना ४-६ को प्रभावित करने वाली घटना (देखिये अनुवेष १०) Event affecting cols. (vide instruction 10)	प्रमाणित अधिकारी के हस्ताक्षर तथा पदनाम (तिथि सहित) Signature and designation of verifying officer (with date)	सत्यापन अधिकारी के हस्ताक्षर तथा पद नाम (तिथि सहित) Signature and designation of verifying officer (with date)	सरकारी कर्मचारी के हस्ताक्षर Signature of Government servant	प्रामुख्यिका Remarks
7	8	9	10	11
Annual increment	<i>Alkaf</i> Principal G.G.S.S. S. Kedar Bldg. Subai Mandi Delhi-110007	<i>Alkaf</i> Principal G.G.S.S. S. Kedar Bldg. Subai Mandi Delhi-110007	<i>Alkaf</i> Principal G.G.S.S. S. Kedar Bldg. Subai Mandi Delhi-110007	1.7.82 to 8.11.82 तक की सेवा में बिल से सम्पादित की गई <i>Alkaf</i> A. O. Head Quarter
Annual increment	<i>Alkaf</i> Principal G.G.S.S. S. Kedar Bldg. Subai Mandi Delhi-110007	<i>Alkaf</i> Principal G.G.S.S. S. Kedar Bldg. Subai Mandi Delhi-110007	<i>Alkaf</i> Principal G.G.S.S. S. Kedar Bldg. Subai Mandi Delhi-110007	Transferred to the G.G.S.S. Kedar Building, Delhi vide Directorate of Edn; (E-2 Branch); Order No. DE-1(7)/2/87, E-2/68528-36 dated 10/11/87 <i>Alkaf</i> A. O. Head Quarter
Annual increment	<i>Alkaf</i> Principal G.G.S.S. S. Kedar Bldg. Subai Mandi Delhi-110007	<i>Alkaf</i> Principal G.G.S.S. S. Kedar Bldg. Subai Mandi Delhi-110007	<i>Alkaf</i> Principal G.G.S.S. S. Kedar Bldg. Subai Mandi Delhi-110007	Granted 6 Days Earned leave on personal affairs wef. 26-12-87 to 31-12-87 with permission to prefix nil. wef. 24-12-87 to 25-12-87 (ie M.G.K. Death of Christmas Day) of suffix 1-1-88 (ie New year Day) vide order No 73 Dated 31-12-87 <i>Alkaf</i> A. O. Head Quarter
Annual increment	<i>Alkaf</i> Principal G.G.S.S. S. Kedar Bldg. Subai Mandi Delhi-110007	<i>Alkaf</i> Principal G.G.S.S. S. Kedar Bldg. Subai Mandi Delhi-110007	<i>Alkaf</i> Principal G.G.S.S. S. Kedar Bldg. Subai Mandi Delhi-110007	Granted 26 Days Earned leave on personal affairs wef. 5-1-88 to 30-1-88 = 26 days with permission to prefix nil. wef. 1-1-88 to 2-1-88 Sunday/9 31-1-88 to 1-2-88 Sunday/10 Date 12-1-88 We Revised. 21 Days Earned leave on personal affairs wef. 1-2-88 to 21-2-88 = 21 days with permission to prefix nil. <i>Alkaf</i> A. O. Head Quarter

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VI सेवा वृत्त तथा

IV HISTORY & VERIFIC

क्रम संख्या S. No.	अवधि Period		पद वेतनमान तथा कार्यालय स्थान सहित Post scale of pay & office with station	वेतन Pay		खाना ४-६ को प्रभावित वाली घटना (देखिये अनुवेष १० Event affecting coln (vide instruction
	से From	तक To		मूल Substan- tive	स्थानापन्न Affilia- ting	
1	2	3	4	5	6	7
	1/40		D.C., G.G.S.S.S. Kedar Bldg. 950-20-1150-EB -25-1500.	Sale	1130/-	Annual increment
	1/41		do	Sale	1150/-	Annual increment
	1/42		do	Sale	1175/-	Annual increment
	* Cross of EB On the recommendation of Director of Edn. Mrs Anita Sundaram, D.C. U.S. allowed to cross EB from Rs 1150/- to Rs 1175/- w.e.f. 1-1-92. Vide letter School letter) dated 18-5-92 after sanction from D.E. vide D.O. (No. 11) 11.0.20.226/II dated 8-5-92. Principal G.G.S.S.S. Kedar Bldg. Rohini Mandi, Delhi-7					

Assistant Accounts Officer (Admn.)

Directorate of Audit

Govt. of N.C.T. of Delhi

Delhi Secretariat, New Delhi

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सेवा-वृत्त तथा उपपन्न

STORY & VERIFICATION SERVICE

खाना ४-६ को प्रभावित करने वाली घटना (देखिये अनुवेष्ट १०) Event affecting cols. (vide Instruction 10)	प्रमाणित अधिकारी के हस्ताक्षर प्रमाणित अधिकारी का पदनाम (तिथि सहित) Signature and designation of verifying officer (with date)	सत्यापन अधिकारी के हस्ताक्षर सत्यापन अधिकारी का पदनाम (तिथि सहित) Signature and designation of verifying officer (with date)	सरकारी कर्मचारी के हस्ताक्षर Signature of Government servant	प्रामाण्यवृत्ति Remarks
7	8	9	10	11
Annual increment	Principal G.G.S.S.S. Kedar Bldg. Subzi Mandi Delhi-110007	(5) Services verified from Pay bills and Acquittance Roll Register from 1-1-89 to 31-12-89.	Principal G.G.S.S.S. Kedar Bldg. Subzi Mandi Delhi-110007	
Annual increment	Principal G.G.S.S.S. Kedar Bldg. Subzi Mandi, Delhi-7	Principal G.G.S.S.S. Kedar Bldg. Subzi Mandi, Delhi-7	Principal G.G.S.S.S. Kedar Bldg. Subzi Mandi Delhi-110007	Granted 6 Days Earned leave on personal affairs.
Annual increment	Principal G.G.S.S.S. Kedar Bldg. Subzi Mandi, Delhi-7	Principal G.G.S.S.S. Kedar Bldg. Subzi Mandi, Delhi-7	Principal G.G.S.S.S. Kedar Bldg. Subzi Mandi Delhi-110007	18-6-90 to 23-6-90 permission to prefix & suffix
Annual increment	Principal G.G.S.S.S. Kedar Bldg. Subzi Mandi, Delhi-7	Principal G.G.S.S.S. Kedar Bldg. Subzi Mandi, Delhi-7	Principal G.G.S.S.S. Kedar Bldg. Subzi Mandi Delhi-110007	24-6-90 (ie Sunday) vide 00000 2 Dated 27-6-90
Annual increment	Principal G.G.S.S.S. Kedar Bldg. Subzi Mandi, Delhi-7	Principal G.G.S.S.S. Kedar Bldg. Subzi Mandi, Delhi-7	Principal G.G.S.S.S. Kedar Bldg. Subzi Mandi Delhi-110007	Granted 7 Days Earned leave on personal affairs: ie of 13-9-90 to 15-9-90 = 3 Days + 10-12-90 to 13-12-90 = 4 Days with permission to prefix 9-12-90 (ie Sunday) & suffix 16-9-90 (ie Sunday) vide 00000: 45 Dated 20-12-90
Annual increment	Principal G.G.S.S.S. Kedar Bldg. Subzi Mandi, Delhi-7	Principal G.G.S.S.S. Kedar Bldg. Subzi Mandi, Delhi-7	Principal G.G.S.S.S. Kedar Bldg. Subzi Mandi Delhi-110007	Granted 17 Days. Commuted leave on medical ground. ie of 11-4-91 to 27-4-91 = 10 Days with permission to prefix 28-4-91 (ie Sunday) vide 00000 Dated 29-4-91
Annual increment	Principal G.G.S.S.S. Kedar Bldg. Subzi Mandi, Delhi-7	Principal G.G.S.S.S. Kedar Bldg. Subzi Mandi, Delhi-7	Principal G.G.S.S.S. Kedar Bldg. Subzi Mandi Delhi-110007	Granted 4 Days Earned leave on personal affairs ie of 26-12-90 to 29-12-90 with permission to prefix 25-12-90 (ie Christmas Day) & suffix 30-12-90 (ie Sunday)
Annual increment	Principal G.G.S.S.S. Kedar Bldg. Subzi Mandi, Delhi-7	Principal G.G.S.S.S. Kedar Bldg. Subzi Mandi, Delhi-7	Principal G.G.S.S.S. Kedar Bldg. Subzi Mandi Delhi-110007	Assistant Accounts Officer (Admn.)

1

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1. P. ५० R. ५० P. ५० R. ५०

E. J. S. S.

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Mrs. Anita S. Anderson, Jr. Co. ...
Grade III ... V. de ...
Adams ...
... ..

..... Mel. puncta. Sundara, 1892 promissed. Hall
part of grade III (cont.) on the right side of

11000-35-156-EB-41-2000
 Export (comp), Modif. by Base General No. II
 Release: Susan, also vide Stuart Orskov
 of Etna (Adm), E-1 I. Branch also select
 Release: AE-1 (5) / 18 / E-I / 92 / Vol II /

33200.....260.....Dated.....18-9-20

weg.....3-9-20.....(F.N.).....Hansel

the physical
character of
the land
89-13-916 (A. 10)
Alger

S. B. Kedar Bhatt
Puducherry

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02/08/15

1	2	3	4	5	6	7
पद का नाम व वेतनमान Name of post & scale of pay	मूल पद है या स्थापनात्मक और स्थायी है या अस्थायी है। Whether substantive or officiating & whether permanent or temporary	अदि स्थापनापद हो तो लिख कि (१) मूल पद नियुक्ति या (२) क्या सेवा अनुदुष्ट ३७१ के सी. नि. के अनुसार पेंशन के लिए गिनि लायेगी। If officiating state (1) substantive appointment or (2) whether service counts for pension under Act 37 C.	मूल पद में वेतन Pay in substantive	स्थापनापद होने का कतिरिक्त माग्न Additional pay for officiating	वेतन शब्द के अन्तर्गत अन्य परितद्धि मा Other emoluments falling under the term 'pay'	

1200-30-1560 EB 40-2040	off.	1175	Rs. ४० P.१०	Rs. ४० P.१०	Rs. ४० P.१०
Ms. Amila Sardana, M.C. has joined the D.L. Adm. Wef 30-9-92. Agnew 23/12/92 consequent upon her promotion to the post of M.C. in the Scale 1200-30-1560 EB 40-2040 her pay fixed as Rs. 1230/- w.e.f. 30-9-92. Next date of increment 12-9-93. Govt. Comp. (Model) G.S.S. No. 2 Kerala, DELHI 11/11/93					
1230	off.	1230			30/9/92
1260	off.	1260			30/9/93

Assistant Accounts Officer (Admn.)
Directorate of Audit

Assistant Accounts Officer (Admn.)
Directorate of Audit

Principal
Govt. Comp. (Model) Girls Sr. Sec. School
Partap Nagar, Delhi-7

Principal
Govt. Comp. (Model) Girls Sr. Sec. School
Pantap Nagar, Delhi-7

Principal
Sarojaya Vidyalaya
Pantap Nagar, Delhi-7

Principal
Sarvodaya Kanya Vidyalaya
Part. B. Nagar, Delhi-7

[illegible]

पद का नाम व वेतनमान

Name of post &
scale of pay

मूल पद है या स्थानापन्न और अस्थायी है
या अस्थायी है।

Whether substantive or officiating
& whether permanent or temporary

अदि स्थानापन्न हो तो लिख कि (१) मूल पद निर-
कित या (२) क्या सेवा अनुच्छेद ३७१ के सी-
नि. के अनुसार पेशान के लिए गिनि जायगी
If officiating state (1) substantive appoint-
ment or (2) whether service counts for
pension under Act 37' C.S. &

मूल पद में वेतन

Pay in substantive

स्थानापन्न होने का अतिरिक्त माधन

Additional pay for officiating

वेतन शब्द के अन्तर्ग अन्य परिलिखित
Other emoluments falling under the

16

Pay Scale	Rs. ६०	P.५०	Rs. ६०	P.५०	Rs. ६०	P.५०
1200-30-1560-40-2040						
Opted Revised Pay Scale w.e.f. 1-1-96 and Pay Fixed Rs. 4180 P.M. Under C.S. (R.P.) Rules 1997 in the Revised Pay Scale of Rs. 4180-100-6000 w.e.f. 1-1-96 with Next Date of Increment Dt. 1-9-96						
Vide Office Order No. 1844/97						
Dated 18/11/97						
Principal Sarvodaya Kanya Vidyalaya Partap Nagar, Delhi-7						
	4200			1-9-96		
	4300			1-9-97		

अस्थायी सेवा के लिए अनुच्छेद ३७० के से. नि. से सम्बन्धित आवश्यकता प्रमाण-पत्र आलिखित करने चाहिए
For temporary service necessary certificate with reference to Articles 370 C.S.R. should be submitted

Assistant Accounts Officer (Admn.)
Directorate of Audit

स्थानापन्न होने का अतिरिक्त साध

Additional pay for officiating

वेलन शब्द के अन्तर्गत अन्य परिलब्धियाँ
Other emoluments falling under the term 'pay'

कालम १ से ८ तक की तसदीक में कार्यालय के
अध्यक्ष या अन्य तसदीक करने वाले अधिकारी
के हस्ताक्षर और पद नाम
Signature & designation of the head of
the office or other attestation of
Column 1 to 8

नियुक्ति की समाप्ति की तारीख
Date of termination of appointment

समाप्ति का कारण जैसे (पदोन्नति) स्थानांतरण
या अधिकारी के हस्ताक्षर
Reason of termination such as promotion
transfer or dismissal etc.

कार्यालय के अध्यक्ष या अन्य तसदीक करने वाले
व्यक्तास्तगी इत्यदि
Signature of head of the office
or other attesting officer

ली गई छुट्टी का प्रकार व अवधि
Nature & duration of leave taken

अवधि
Periods

किस सरकार की
देबिट की जा रही
Govt. to whom
debt is

जब मंजूर हो तब ऐसी औषत
वेतन की छुट्टियों की अवधियों
का बटनारा जिनकी छुट्टी वेतन
दमने सरकार को डेबिट किया
जायगा
Allocation of period of leave
on average pay upto months
for which leave serv is dthl
table to another Government

कार्यालय के अध्यक्ष या अन्य अधिकारी के ह
Signature of the head of the office or
other attesting officer

सरकारी कर्मचारी को दिया किया आबिखित
वर्ष या प्रकार का वितरण सदस्य

RS. १००० RS. १०००

1-9-97

1-9-96

Principal
Sarodaya Kanya Vidyalaya
Partap Nagar, Delhi-7

Principal
Sarodaya Kanya Vidyalaya
Partap Nagar, Delhi-7

From the Post Office, Partap Nagar, Delhi-7

16

14-97 31-3-98

Principal
Sarodaya Kanya Vidyalaya
Partap Nagar, Delhi-7

Commenced leave granted on medical
ground for 19 days w.e.f. 5/8/97 to 23/8/97

Sarodaya Kanya Vidyalaya
Partap Nagar, Delhi-7

DD/SWAT

14-97 31-3-98

From the Post Office, Partap Nagar, Delhi-7

13

Leave

13

14

17

Name of post &
scale of pay

Whether substantive or officiating
& whether permanent or temporary

यदि स्थानापन्न हो तों लिख कि (१) मूल पद नियुक्ति या (२) क्या सेवा अनुष्ठान ३७१ के अंतर्गत नि. के अनुसार पेंशन के लिए गिनि जायेगी

If officiating state (1) substantive appointment or (2) whether service counts for pension under Act 37 C. 9

Pay in substantive

Additional pay for officiating

वैतन शब्द के अन्तर्ग अन्य परिलब्धियाँ
Other emoluments falling under the
term 'pay'.

सरकारी काम का हस्ताक्षर
Signature of Govt. servant

कालम १ में न तक की तसदीक में कायलिय के अष्टाश या अन्य तसदीक करने वाले अधिकारी

Long Scale

1500-100-6000

Rs. ५० P.५० Rs. ५० P.५० Rs. ५० P.५०

4400

1.9.28.

AS P.O. 1085

Part: 1

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St. Paul

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56

1. 9.7.22.22

—

Assistant Accounts Officer (Admin)
Directorate of Audit

Prizes

सरकारी काम के हस्ताक्षर Signature of Govt. servant	कालम १ में न तक की तसदीक में अवस्थ या अन्य तसदीक करने वाले के हस्ताक्षर और पद न Signature & designation of the officer or other attesting Column 1 to 8	नियुक्ति की समाप्ति की तारीख Date of termination of appointment	समाप्ति का कारण जैसे (पदोन्नति या अधिकारी के हस्ताक्षर) Reason of termination such as transfer or dismissal etc.	कार्रवाई के अङ्क या अन्य तसदीक वलास्तगी इत्यादि Signature of head of the office or other attesting officer	लोगों की छुट्टि का प्रकार व प्रकृतिक अवधि Nature & duration of leave	अवधि Periods	किसे सरकार की देबिट की जानगी Govt to whom debitable	कागज़ के अङ्क या अन्य अति Signature of the head of the other attesting officer	सरकारी कामवालों को दिया किन्हीं हण्ड या प्रकार का धन Signature of the head of the other attesting officer
---	--	--	---	---	--	-----------------	--	--	--

रने चाहिए ।
3 recorder.

Assistant Accounts Officer (Admn.)
Directorate of Audit
Govt. of N.C.T. of Delhi
Sector 3, Connaught Place, Delhi

पर का नाम व वेतनमान

Name of post &
scale of payमूल पद है या स्थापनापन्न और कयायी है
या अस्थायी है।Whether substantive or officiating
& whether permanent or temporaryयदि स्थापनापन्न हो तो लिख कि (१) मूल पद नियुक्ति या (२) क्या सेवा अनुसूचि ३७१ के सी० नि० के अनुसार पेंशन के लिए गिनी जायेगी
If officiating state (1) substantive appointment or (2) whether service counts for pension under Act 37 C.S.R.

मूल पद में वेतन

Pay in substantive

स्थापनापन्न होने का अतिरिक्त माहान

Additional pay for officiating

वेतन शब्द के अन्तर्गत अन्य परिलब्धियाँ
Other emoluments falling under the term 'pay'

नियुक्ति की तारीख

Signature of Govt. servant

Nary Seal

4000-100-6000

A-1

Rs. २० P. १० Rs. २० P. १० Rs. २० P. १०

5000-

1.9.04

Dise. Pring
Sarodha R
Pratap Nae

A-1

5100

1.9.05

Dise. Pring
Sarodha
Pratap N.

A-1

off. Rs. 5200/-

1-9-06

DDK (V-A)

Rs. 5300/-

8.1.2006

Dise. Pring
Sarodha
Pratap N.

Rs. 5500/-

1-12-2006

Dise. Pring
Sarodha
Pratap N.

Assistant Accounts Officer (Admin.)

Directorate of Audit

Govt. of N.C. of Delhi

कालम १ में द तक की तसदीक में कार्यालय के
अवस्थ या अन्य तसदीक करने वाले अधिकारी

6	7	8	9	10	11	12	13	14
स्थानापन्न होने का अतिरिक्त माधन	Additional pay for officiating	वेतन शब्द के अन्तर्गत अन्य परलब्धियाँ Other emoluments falling under the term 'pay'	Signature & designation of the holder of the office or other attestation of Column 1 to 8	नियुक्ति की समाप्ति की तारीख Date of termination of appointment	समाप्ति का कारण जैसे (पदोन्नति) स्थानांतरण या अधिकारी के हस्ताक्षर Reason of termination such as promotion transfer or dismissal etc.	क्रांतिय के अवकाश या अन्य तसदीक करने वाले विवरणों की हस्त्यादि Signature of head of the office or other attesting officer	ली गई छुट्टि का प्रकार व अवधि Nature & duration of leave taken	अवधि Periods
							चारा महीने तक एसी औसत वेतन की छुट्टियों की अवधियों का वटवारा जिनकी छुट्टी वेतन हमसी सरकार को डेबिट किया जाएगा	
							Allocation of period of leave on average pay upto months for which leave salary is debitable to another Government	
							किस सरकारकी डेबिटकीजाएगी Govt to whom debitable	
							का निय के अन्तर्गत या अन्य अधिकारी के ह० Signature of the head of the office or other attesting officer	
							सरकारी कर्मचाको को दिए किम अवस्थित सण्ड या प्रकार का वितरण सबके	

Rs. ६०	P.०	Rs. ६०	P.
1.9			

6	7	8	9	10	11	12	13	14
स्थानापन्न होने का अधिकार प्राप्त साधन	Additional pay for officiating	वेतन शब्द के अन्तर्गत अन्य परिचालित या Other allowances falling under the inter pay	कालम २ के तहत की समस्तों में कार्यालय के अध्यक्ष या अन्य सदस्यों को देने वाले अधिकारी के हस्ताक्षर और पद नाम Signature of the head of the office or other attestation of Column 1 to 8	नियुक्ति की समाप्ति की तारीख Date of termination of appointment	समाप्ति का कारण जैसे (प्रवृत्ति) स्थानांतरण या अधिकारी के हस्ताक्षर Reason of termination such as promotion transfer or dismissal etc.	कार्यालय के अध्यक्ष या अन्य सदस्यों को देने वाले अधिकारियों के हस्ताक्षर Signature of head of the office or other a testing office	ली गई छुट्टि का प्रकार व अवधि Nature & duration of leave taken	अवधि Periods
स. व. प. व. Rs. व. प. व.								
9.8.04 - 1 day								
28.8.04 - 1 day								
23.8.04 - 23.8.04 2 days								
24.8.04 - 1.9.04 3 days								
1.9.04 - 24.9.04 14 days								
30.12.04 - 31.12.04 2 days								
14 days								
20.8.03 - 31.3.2005								
from pay bills and acquittance rolls.								
DDO/Supdt								
Sarvodaya Kanya Vidyalaya Partap Nagar, Delhi-7								
Transfered to DDE (WSP-A)								
Vide O. No. DDE-115/H.E.T/03								
Transfer ID 2006/24 dt 25-1-06								
W.E. 22.2.2006 (AN)								
DDO/Supdt								
Sarvodaya Kanya Vidyalaya Partap Nagar, Delhi-7								
Service verified from 1-4-2005								
to 28-2-06 from pay bills and Acquittance Rolls.								
DDO/Supdt								
Sarvodaya Kanya Vidyalaya Partap Nagar, Delhi-7								
Presented to the DDE as follows								
5.8.05 - 11.8.05 7 days								
21.8.05 - 23.8.05 3 days								
27.8.05 - 30.8.05 4 days								
1.9.05 - 11.9.05 5 days								
17.9.05 - 22.9.05 2 days								
28.9.05 - 28.9.05 3 days								
23.10.05 - 30.10.05 3 days								
31.10.05 - 31.10.05 1 day								

पद का नाम वेतनमान

Name of post &
scale of pay

मूल पद है या स्थानापन्न और क्या है

या अस्थायी है।

Whether substantive or officiating
or whether permanent or temporary

यदि स्थापित हो तो लिख कि (१) मूल पद नियुक्त या (२) क्या सेवा अनुष्ठान ३७१ के.सी.ओ. के अनुसार पद के लिए निम्न जायगी
If officiating state (1) substantive appointment or (2) whether service counts for pension under Act 37. C.S.R.

मूल पद में वेतन

Pay in substantive

स्थानापन्न होने का अतिरिक्त साधन

Additional pay for officiating

वेतन शब्द के अन्तर्ग अन्य परिसंख्या

Other emoluments falling under the
"inter" pay

Signature of Govt. servant

कालम १ से ५ तक की तसदीक से कार्यलय के अध्यक्ष या अन्य तसदीक करते वाले अधिकारी के हस्ताक्षर और पद नाम

Rs. हं. P.पं. Rs. हं. P.पं. Rs. हं. P.पं.

Pay fixed at Rs. 5300/- w.e.f. 8.1.2006

in pay scale of Rs. 5500-175-8000

and confirmed to Rs. 5500/- in the pay

scale of Rs. 5500-175-9000 w.e.f. 1.12.2006

Vide P.O. No. 114/2007 (43) P.O. No. 114/2007

STR/2007-08/114 alt

DNI 1.12.2007

Copy pasted at page No. 25 of

of Service Book Part II

Pay & ...

114/2007

Bank

114/2007

B. 5675-

1.12.2008

Assistant Accounts Officer (Admin.)
Directorate of Audit
Govt. of N.C.T. of Delhi
Delhi Sect. New Delhi

T. 114/2007
Vide
T. 114/2007
w.e.f.

(24)

**PAY AND ACCOUNTS OFFICE NO. XXI,
GOVT OF NCT OF DELHI,
DELHI FIRE STATION BUILDING,
SHANKAR ROAD, NEW DELHI.**

No. F.2 (43)/PAO-XXI/STR/2007-08/99/ 133

Dated: - 27 6-07

OFFICE ORDER

In pursuance of Deputy Secretary (Services). ACP Cell. Services Department. Govt. of NCT of Delhi and Principal Accounts Office's Order No. F.15(2)/2007(A)/Pr.AO/A-I/2276-95 dated 01-06-2007 the pay of Ms Anita Sardana. UDC is fixed as under after granting her second up gradation under the ACP scheme.

Further with reference to Joint Secretary (services) Services Department (Services Branch-I) Order No. 2/50/2003 S.I/39 dated 01-02-2007. pay of the above named official is also fixed in the pay scale of Rs.5500-175-9000 with effect from 01-12-2006.

Present pay as on 08-01-2006 in the scale of Rs.4000-100-6000	Rs.5100
Pay after notional increment	Rs.5200
Pay fixed in the next higher stage w. e. f. 08-01-06 in the scale of Rs.5000-150-8000	Rs.5300
Pay as on 01-12-06 in the scale of Rs.5000-150-8000	Rs.5300
Pay fixed with effect from 01-12-2006 in the scale of Rs.5500-175-9000	Rs.5500
Date of next increment	01-12-2007

(B.R.ARYA)

PAY AND ACCOUNTS OFFICER

No. F.2 (43)/PAO-XXI/STR/2007-08/99/

Dated: -

Copy to: -

1. Pay and Accounts Office No. XIV, DFS Building, Shankar Road, New Delhi.
2. Principal Accounts Office, A-Block, Vikas Bhavan, New Delhi.
3. Cashier, PAO-XXI.
4. Official concern.
5. Personal file.
6. Guard file.

(B.R.ARYA)

PAY AND ACCOUNTS OFFICER

21/8/15

**Assistant Accounts Officer (Admn.)
Directorate of Audit
Govt. of N.C.T. of Delhi**

٨٩

Dated: - 27.6.07

Cell. Services Department
s Office's Order No
pay of Ms Anita Sardana
under the ACP scheme.

Services Department (Service
of the above named official
from 01-12-2006.

00	Rs.5100
----	---------

Rs.5200

Rs.5300

Rs.5300

Rs.5500

01-12-2007

CCOUNTS OFFICER

Dated: -

Shankar Road, New Delhi.
n. New Delhi.

B.R.ARYA)
ACCOUNTS OFFICER

[illegible]

(26)

**PAY AND ACCOUNTS OFFICE NO. XXI,
GOVT OF NCT OF DELHI,
DELHI FIRE STATION BUILDING,
SHANKAR ROAD, NEW DELHI.**

No. F.2 (125)/PAO-XXI/STR/AS/2007-08/

Dated: -

OFFICE ORDER

In suppression of earlier Office Order No.327-332 dated 15-10-2007 and in pursuance of Deputy Secretary (Services), ACP Cell. Services Department, Govt. of NCT of Delhi's Order No.F.No. 2/50/2003/S.I/503 dated 19-10-2007 the pay of Ms Anita Sardana, Grade III (DASS) is refixed as under: -

Pay as on 08-01-2006 in the scale of Rs.4000-100-6000	Rs.5100
Pay fixed in the in the ACP & up graded scale of Rs.5500-175-9000 w. e. f. 08-01-06	Rs.5500
Pay as on 01-01-2007	Rs.5675
Date of next increment	01-01-2008

(B.R.ARYA)
PAY AND ACCOUNTS OFFICER

No. F.2 (125)/PAO-XXI/STR/AS/2007-08/99/ 440-444

Dated: - 27/12/07

Copy to: -

1. Pay and Accounts Office No. XIV, DFS Building, Shankar Road, New Delhi.
2. Principal Accounts Office, A-Block, Vikas Bhavan, New Delhi.
3. Cashier, PAO-XXI,
4. Official concern.
5. Personal file
6. Guard file / Service book.

(B.R.ARYA)
PAY AND ACCOUNTS OFFICER

@ 24/08/15
Assistant Accounts Officer (Admn.)
Directorate of Audit
Govt. of N.C.T. of Delhi
Delhi Secy. New Delhi

James
Ellis
de III

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...ter pay

कालम १ से ८ तक की तसदीक में कार्यालय के अध्यक्ष या अन्य तसदीक करने वाले अधिकारी के हस्ताक्षर और पद नाम Signature & designation of the head of the office or other attestation of Column 1 to 8.	नियुक्ति की समाप्ति की तारीख Date of termination of appointment	समाप्ति का कारण जैसे (प्रबोन्नति) स्थानांतरण या अधिकारी के हस्ताक्षर Reason of termination such as promotion transfer or dismissal etc.	कार्यालय के अध्यक्ष या अन्य तसदीक करने वाले वसोस्तगी इत्यादि Signature of head of the office or other attesting office	लो गई छुट्टी का प्रकार व अवधि Nature & duration of leave taken	<table border="1"> <tr> <th>अवधियाँ Periods</th> <th>Leave छुट्टी 13</th> </tr> <tr> <td>चार महीने तक ऐसी औसत वेतन की छुट्टियों की अवधियों का बटवारा जिनकी छुट्टी वेतन दूसरी सरकार को डेबिट किया जाएगा Allocation of period of leave on average pay upto 4 months for which leave salary is debit-able to another Government</td> <td></td> </tr> </table>	अवधियाँ Periods	Leave छुट्टी 13	चार महीने तक ऐसी औसत वेतन की छुट्टियों की अवधियों का बटवारा जिनकी छुट्टी वेतन दूसरी सरकार को डेबिट किया जाएगा Allocation of period of leave on average pay upto 4 months for which leave salary is debit-able to another Government		कार्यालय के अध्यक्ष या अन्य अधिकारी के हस्ताक्षर Signature of the head of the office or other attesting officer	सरकारी कर्मचारी को दिए गए किसी आलिखित दण्ड या पुरस्कार का वितरण संदर्भ Reference to any recorded punishments		
अवधियाँ Periods	Leave छुट्टी 13												
चार महीने तक ऐसी औसत वेतन की छुट्टियों की अवधियों का बटवारा जिनकी छुट्टी वेतन दूसरी सरकार को डेबिट किया जाएगा Allocation of period of leave on average pay upto 4 months for which leave salary is debit-able to another Government													
Granted seven days earned leave under rule 26(b)(ii) issued.	Supdt. (Admn.) Distt. West-Bengal	Granted five days earned leave under rule 26(b)(ii) issued.	Supdt. (Admn.) Distt. West-Bengal	Service verified and 23/2/06 to 31/3/06 from P.B.R. and acquittance 24/3/06	Supdt. (Admn.) Distt. West-Bengal	Granted commuted leave w.e.f. 20/9/06 to 30/9/06 and Certificate under rule 26(b)(ii) issued.	Supdt. (Admn.) Distt. West-Bengal	24/3/06	Supdt. (Admn.) Distt. West-Bengal	24/3/06	Supdt. (Admn.) Distt. West-Bengal	Assistant Accounts Officer (Admn.) Directorate of Audit	24/3/06

नौगण शुद्ध को अन्तर्गत अन्य व
Other emolments falling un-
der 'Pay'

Signature of Govt.
कालम १ से ८ तक को सक्षमों के का
अवकाश या अन्य तसदीक करने वाले व
के हस्ताक्षर और पद नाम
Signature & designation of the
the office or other attestation
Column 1 to 8.

नियुक्ति की समाप्ति की तारी
Date of termination of appoint

अवकाश का कारण जैसे (पदोन्नति) स्व
या अधिकारी के हस्ताक्षर
Reason of termination such as p
transfer or dismissal etc.

कार्यलय के अध्यक्ष या अन्य तसदीक
वलास्वपी हस्ताक्षर
Signature of head of the offi
or other attestation offices

जो गरी छुट्टी का प्रकार व अवधि
Nature & duration of leave tak

अवधि
Periods
चार महीने तक ऐसी
वेतन की छुट्टियों की
का हटवारी बिनकी व
दूसरी सरकार को देनी
बाएगा

Allocation of period
on average pay upto
for which leave salary
able to another Gove

कार्यालय के अध्यक्ष या अन्य अधिकारी
Signature of the head of the of
other attesting officer

सरकारी कार्यकारी को दिए गए किसी
दण्ड या पुरस्कार का विवरण सह
Reference to any recorded punis
or reward given to the Govt

Rs. 50 P.

Back

Granted earned leave 09 days w.e.f.
10/10/06 to 18/10/06 and certificate under
rule 26(b)(ii) issued.

Supdt. (Admin)
Distt. West-A

(23) Service Verified w.e.f. 1/9/06 to 19/10/06
from Pay Bills and PBR vide No. 3781/Act
dated 06/12/06.

Supdt. (Admin)
Distt. West-A

Relieved on her transfer to P.A.O. vide
DDEL (W-A), No. D.E. 48/27/Rel. Pm/Pm/Adm/
06/ 850-15 dated 5/12/06 w.e.f. 19/10/06 (P/N)

Supdt. (Admin)
Distt. West-A

Consequent upon her joining in
Provision of Services II order No. 164 F-4/1/2005/
S-II/7486-7494 and Pr. Accts. office letter No.
F-114/2005/Pr. A.O. Adm. II/8456-65 dt 21-11-06
and Anita Sardana, U.P.C. is taken on strength w.e.f. 19-10-06 on
P.A.O. XXI vide order no. F-2(31)/P.A.O. XXI/STR/
May/06-07/389 dt 20-12-06 w.e.f. 19-10-06

Assistant Accounts Officer (Admin)
P.A.O. (XXI)
S.T.R. N.D.

1

पद का नाम वेंतनमान

Name of post &
scale of pay

SPD-125-9000

2

मूल पद है या स्थानापन्न और स्थायी है
या अस्थायी है।

Whether substantive or officiating
& whether permanent or temporary

3

यदि स्थानापन्न हो तो लिख कि (१) मूल पद नियुक्ति या (२) क्या सेवा अनुच्छेद ३७१ के ० सी० नि० के अनुसार पेंशन के लिए गिनी जायेगी
If officiating state (1) substantive appointment or (2) whether service counts for pension under Act 371 C.S.R.

26

मूल पद में वेतन

Pay in substantive

स्थानापन्न होने का अतिरिक्त साध

Additional pay for officiat'

वेतन शब्द के अन्तर्गत अन्य
Other emoluments falling

कालम १ से ८ तक का तसदीक करने
अथवा अन्य तसदीक करने
के हस्ताक्षर और पद
Signature & designation
the office or other attes
Column 1 to 8.

29

Rs. १० P. १० Rs. १० P. १० Rs. १० P. १०

SRSP

1-2008

Asst. Accounts
Officer
Bate Noida
Shankar Kumar
27/9/07

Assistant Accounts Officer (Admin.)
Directorate of Audit
of N.C.T. of Delhi

मूल पद में वेतन

Pay in substantive

स्थानापन्न होने का अतिरिक्त स

Additional pay for officia

वेतन शब्द के अन्तर्गत अन्य

Other emoluments falling

अवधि या अन्य तसदी करने
के हस्ताक्षर और पद
Signature & designation
the office or other attes
Column 1 to 8.

नियुक्ति की समाप्ति की
Date of termination of app

समाप्ति का कारण जैसे (पदोन्नति)
या अधिकारी के हस्ताक्षर
Reason of termination such as
transfer or bismisal etc

कार्यालय के अध्यक्ष या अन्य तसदी
बखास्तगी इत्यादि
Signature of head of the of
or other attesting office

लो गई छुट्टी का प्रकार व अवधि
Nature & duration of leave ta

अवधियां
Periods

कससरकारकी
डेबिटकी जाएगी
Govt to whom
debitable

चार महीने तक ऐसी
वेतन की छुट्टियों की
का बटवारा जिनकी
बुसरो सरकार को डेबिट
जाएगा
Allocation of period of
on average pay upto 4
for which leave salary is
able to another Govern

कार्यालय के अध्यक्ष या अन्य अधिकारी
Signature of the head of the office
other attesting officer

सरकारी कर्मचारी को दिए गए किसी भी
दण्ड या पुस्कार का वितरण संबंध
Reference to any recorded punishments
or reward given to the Govt

1-20

5850

Office Accounts Officer (STB)
Fire Station Building,
Muzaffargarh, District Jhelum-110060.

17.4.07 to 30.4.07 (14 days) and
7.5.07 to 10.5.07 (5 days) 11.5.07
12.5.07 and 13.5.07 (2 days) Holiday

granted earned leave 10.5.07
3.7.07 to 13.7.07 (11 days)
Suffer 14.7.07 and 15.7.07
lying probed by Sunday

24 Services verified w.e.f. 20.10.06 to
31.12.2007 form pay bills and
Accountant, Ralls

P.A.O. (KRI) 1907
ASTB N.D.M

P.A.O. (KRI) 1907
ASTB N.D.M

P.A.O. (KRI) 1907
ASTB N.D.M

प्रत्येक प्रमाण-पत्र आतिरिक्त करने
पर 370 C.S.R. should be recorded

Assistant Accounts Officer (Admin.)
Directorate of Audit

30

(31)

PAY AND ACCOUNTS OFFICE-XXI
DFS BUILDING, SHANKER ROAD,
NEW DELHI-110060

31)/PAO-XXI/STR/MISC/08-09/294

DATED: 11/11/08

ORDER

Consequent upon the recommendation of Sixth Pay Commission endorsed by Dy. Secretary Finance(Budget) letter No. F.11(4)/2006-Fin.(B)/dsfs/1746 dated 08-2008, the pay of Smt. Anita Sardana, UDC is hereby fixed as on 01-01-2006 is under:-

- | | | |
|----|---|-------------|
| 1. | Pay as on 01-01-2006 in the Pay Scale of Rs. 4000-100-6000 | Rs. 5100/- |
| 2. | Pay fixed as on 01-01-2006 in the revised Pay Band of Rs. 5200-20200 with Grade Pay of Rs. 2400/- till 07/01/2006. Thereafter Consequent upon grant of ACP in the Pay Band of Rs. 9300-34500 with Grade Pay of Rs. 4200/- w.e.f 08/01/2006 as option exercised by official to opt for ACP from the Date of Grant of next increment in the lower Scale. Therefore Pay is fixed at Rs. 9490/- with Grade Pay of Rs. 4200/- w.e.f. 08/01/2006 to 30/06/2006. | Rs. 9490/- |
| 3. | Pay as on 01-07-2006 | Rs. 10220/- |
| 4. | Pay as on 01-07-2007 | Rs. 10660/- |
| 5. | Pay as on 01-07-2008 | Rs. 11110/- |
| 6. | Date of Next increment | 01-07-2009 |

(MAN MOHAN SINGH)
PAY & ACCOUNTS OFFICER-XXI
DATED:

No.F.2(31)/PAO-XXI/STR/MISC/08-09
Copy to:-

1. The Pay & Accounts Office-XIV.
2. DDO Concerned.
3. Official Concerned.
4. Personal File.

(MAN MOHAN SINGH)
PAY & ACCOUNTS OFFICER-XXI

Assistant Accounts Officer (Admn.)
Directorate of Audit
Govt. of N.C.T. of Delhi
Delhi Sectt. New Delhi

2

DATE:

Commission in (B) posts as on 0

RS

RS

Rs. 2400/- of ACP in 1200/- w.e.f from the Date Pay is fixed 7000/- to 30/4

RS
RS
RS
01-

PAID IN FULL
DATE:

PAID IN FULL
DATE:

28

Leave taken 13

32

कालम 1 से 8 तक की तसदीक में कर्माचारि अवस्था या अन्य तसदीक करने वाले अधिकारी के हस्ताक्षर और पद नाम Signature & designation of the head of the office or other attestation of Column 1 to 8.	
नियुक्ति की समाप्ति की तारीख Date of termination of appointment	
समाप्ति का कारण जैसे (पदोन्नति) स्थानांतरण या अधिकारी के हस्ताक्षर Reason of termination such as promotion transfer or dismissal etc.	
कार्यालय के अध्यक्ष या अन्य तसदीक करने वाले व्यक्ति की हस्ताक्षर Signature of head of the office or other attesting office	
छुट्टी का प्रकार व अवधि Nature & duration of leave taken	
अवधियां Periods	चार महीने तक ऐसी औसत वेतन की छुट्टियों की अवधियों का बटवारा जिनकी छुट्टी वेतन दूसरी सरकार को डेबिट किया आएगा Allocation of period of leave on average pay upto 4 months for which leave salary is dibit- able to another Government
किस सरकार की डेबिट किया जाएगा Govt to whom debitable	
कार्यालय के अध्यक्ष या अन्य अधिकारी के ह Signature of the head of the office or other attesting officer	
सरकारी कर्मचारी को दिए गए किसी आलिखित दण्ड या पुरस्कार का विवरण संदर्भ Reference to any recorded punishments or reward given to the Govt servants	

अवधि 10.5.08 to 23.5.08 (Sundays)
24.5.08 to 25.5.08 (Sundays)
Sundays

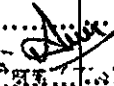
3701/10/08
3701/10/08
3701/10/08

Service rendered from 01.09.2010 and
06 days from 10.09.10 to 12.09.2010
for 24.5.08
Ward

Pay & Accounts Officer-XXI (STR)
Fire Station Building,
Shankar Road, New Delhi-110004.

Service rendered from 1-1-2008
to 18-11-2010 from Pay Band 18
P.B.
Drawing & Disbursing Officer
Pay & Account Office-XXI
Shankar Road, New Delhi-60

Assistant Accounts Officer (Admn.)
Directorate of Audit

पद का नाम बताना Name of post & scale of pay	मूल पद है या स्थानापन्न और स्थायी है या अस्थायी है। Whether substantive or officiating & whether permanent or temporary	यदि स्थानापन्न हो तो लिख कि (१) मूल पद में वित्त या (२) सहा सेवा अनुच्छेद ३७१ के ० सी निर्देश अनुसार पेंशन के लिए निम्न जायेगी If officiating state (1) substantive appoint- ment or (2) whether service counts for pension under Act 371 C.S.R.	मूल पद में वेतन Pay in substantive	स्थानापन्न होने कावितरिक्त साधन Additional pay for officiating	वेतन शब्द के अन्तर्गत अन्य परिलब्धियाँ (Other emolument falling under the term 'Pay')	कालम १ से ८ तक की तसदीक में कावा अक्षर या अन्य तसदीक करने वाले अधि के हस्ताक्षर और पद नाम Signature & designation of the the office or other attestation Column 1 to 8.
PR-2 9300-34800 G.P 4200		11570 + 4200		01-5-09	01-07 2010 DN1	(S.P.S.) Head of RAO-21, GN DFS Building New Delh
UDL 9300-34800 Gr Pay-4200		12050 + 4200		7 2010	Next 7-2011	P.A.C S.T.R.
G.A.D., Delhi Secretariate						
Taken on the strength of G.A.D. No. 19.11.10 (F.N.)						
vide office order No. 1176 dated 30.11.2010						
in the post of Gr. II (D.A.S.S.)						
 अधीक्षक (ग.अ.द.) रा. रा.						
Grade II (D.A.S.S.)						
PR-2 Rs. 9300-34800		Pay	Gr P	Total		
Plus Grade Pay Rs. 4200/-		12050	4200/-	16250/-		
do -		12540/-	4200/-	16740/-	1-2011 A	

अस्थायी सेवा के लिए अनुच्छेद ३७० के ० से ० नि० से सम्बन्धित आवश्यक प्रमाण-पत्र आलिखित करने चाहिए।
For temporary service necessary certificate with reference to Articles 370 C.S.R. should be recorded.

Pay in

स्थानापन्न होने का अतिरिक्त सा

Additional pay for officiating

वेतन शब्द के अन्तर्गत अन्य परिला
Other emoluments falling under 1
term 'Pay'कालम १ से ८ तक की ससदोंक में
अवकाश या अन्य ससदोंक करने वालेके हस्ताक्षर और पद नाम
Signature & designation of the
the office or other attestat
Column 1 to 8.नियुक्ति की समाप्ति की ता
Date of termination of appoinहस्ताक्षर का कारण जैसे (पदोन्नति) स
या अधिकारी के हस्ताक्षर
Reason of termination such as f
transfer or dismissal etc.कार्यालय के अध्यक्ष या अन्य समीक्षक
वलास्वगी हस्ताक्षर
Signature of head of the of
or other attesting officiaसो गई छुट्टी का प्रकार व अव
Nature & duration of leave taअवधियां
Periodsअवसरकारकी
विविधताएँ
Govt to whom
debitableकार्यालय के अध्यक्ष या अन्य अधिकारी
Signature of the head of the of
other attesting officerसरकारी कर्मचारी को दिए गए कियो
दण्ड या पुरस्कार का विवरण
Reference to any recorded punis
or reward given in the Govt

Rs. P. Rs. P.

01-7-09

01-07
2010
DNI(S.P. SINGH)
Head of Office:
PAO-21, GNCT of Delhi
DFS Building Shankar Road,
New Delhi-110060.7
2010Next
7-2010P.A.O. (XXD)
S.T.R. N.D.M.

2. 11. 13. 11. 10. (A.M.)

3. 0. 1. 1. 2. 0. 1. 0.

Consequent upon her promotion
to the post of G.E. II (DASS)
vide Service Deptt Order No 252
dt 3-7-2010 and in pursuance
of P.O. Order No. 3(7)2003/
P.O. A 1/2009/PP/7116-7141 dt 10-11-2010
Smt Anita Sardana, UDC-13
relieved of her duties w.e.f. 18-11-2010
(LAN) to Genl. Administration
Deptt. (GAD) Cnt. of NCT, Delhi.

Head of Office:
PAO-21, GNCT of Delhi
DFS Building Shankar Road,
New Delhi-110060

Granted 162 days Earned leave/
Comm. leave w.e.f. 26-02-11 to
12-05-2011 certified under
FR 26(6) It is being issued.

Total

16250/-

16750/-

17-2010

अधीक्षक (सां.प्र.वि.)
रा. रा. क्षेत्र, दिल्ली सरकारअधीक्षक (सां.प्र.वि.)
रा. रा. क्षेत्र, दिल्ली सरकारयत्र आलिखित करने चाहिए
R. should be recorded,

Assistant Accounts Officer (Admn.)
Directorate of Audit
Govt. of N.C.T. of Delhi
Delhi-200011, New Delhi

पद का नाम व वर्तमान

Name of post &
scale of pay

मूल पद है या स्थानापन्न और स्थायी है
या अस्थायी है।

Whether substantive or officiating
& whether permanent or temporary

यदि स्थानापन्न हो तो लिख कि (१) मूल पद नि-
वृत्त या (२) क्या सेवा अनुच्छेद ३७१ के अ-
न्तर्गत अनुसार पद के लिए सिनि जायेगी
If officiating state (1) substantive appoi-
ment or (2) whether service counts for
pension under Act 371 C.S.R.

मूल पद में वेतन

Pay in substantive

स्थानापन्न होने का अवधि निरूपित साधन

Additional pay for officiating

वेतन शब्द के अन्तर्गत अन्य परिलब्धियां
(Other emoluments falling under the
term 'Pay')

Signature of Govt. servant

Grade II (DASS)

Rs. 9300-34800

Plus Grade Pay of Rs. 4200/-

Pay

Rs. 13050/-

Grade Pay

Rs. 4200/-

Total

Rs. 17250/-

GENERAL ADMINISTRATION DEPARTMENT
GOVT. OF NCT OF DELHI
LEVEL-II, A-WING, DELHI SECRETARIAT
I.P. ESTATE, NEW DELHI.

No. F.1B/5623/09/GAD/Admn.

Dated: 17 August 2012

OFFICE ORDER No. 912

Consequent upon grant of 3rd financial upgradation under MACP Scheme w.e.f. 08.01.2012 in the Pay Band-II of Rs. 9300-34800 with Grade Pay of Rs. 4600/-, vide this office order No. 826 dated 23.07.2012 in pursuance of Services Department order No. 26 endorsed vide No. F.5(8)/2011/MACP/ Services/853-866 dated 26.06.2012, and on his/her option, the pay of Smt. Anita Sardana, Gr. II (DASS) is fixed under FR. 22 w.e.f. 08.01.2012 as follows:-

S.No	PARTICULARS	PAY	G.P	TOTAL
i	Pay as on 07.01.2012 in Grade Pay of Rs. 4200/- of Pay Band (PB)-II of Rs. 9300-34800	12540	4200	16740
ii	Date of grant of MACP	08.01.2012		
iii	Pay fixed initially w.e.f. 08.01.2012 to 30.06.2012 after granting 3rd financial upgradation under MACP in the PB II of Rs. 9300-34800 plus Grade	12540	4600	17140
iv	Date of increment in the Grade pay of Rs. 4200/-	01.07.2012		
v	Pay as on 01.07.12 after accounting annual increment in the Grade Pay of Rs. 4200/-	12540	4600	17140
vi	Pay re-fixed as on 01.07.2012 on her option in PB2 of Rs. 9300-34800 with GP of Rs. 4600	13570	4600	18170
vii	Date of next increment	01.07.2013		

The accounts functionary of GAD has vetted the pay fixation shown above. However, the above pay fixation is subject to post audit observation and in case it is found subsequently that any over payment has been made, the same shall be recovered without any notice.

Superintendent (GAD)

Deputy Secretary (GAD)
No. F.1B/5623/09/GAD/Admn./
New Delhi-110 002

DEPUTY SECRETARY (GAD)
Ph. - 23392128

Dated: 17 August 2012

Assistant Accounts Officer (Admn.)
Directorate of Audit
Govt. of N.C.T. of Delhi
Main Sect. New Delhi

See Next Page

Pay in (Deductive)

स्थानावलन होने का बतित करने सा

Additional pay for officiating

वेतन शब्द के अन्तर्गत अन्य परिल
Other emoluments falling under
term 'Pay'

Signature of Govt. servant

काष्ठम १ से ५ तक की तसदीक में का
अवधेय या अन्य तसदीक करने वाले का
के हस्ताक्षर और पद नाम
Signature & designation of the
the office or other attestation
Column 1 to 8.

नियुक्ति की समाप्ति की तारीख
Date of termination of appointment

स्थान का कारण जैसे (पदोन्नति) स्थान
या अधिकारी के हस्ताक्षर
Reason of termination such as promotion
transfer or dismissal etc.

कार्यालय के अध्यक्ष या अन्य तसदीक का
हस्ताक्षर
Signature of head of the office
or other attesting officer

हो गई छुट्टी का प्रकार व अवधि
Nature & duration of leave taken

अवधियां
Periods

कससकारकी
Debitable

हुटि की जाएगी
Govt to whom

Allocation of period of
on average pay upto 4 m
for which leave salary is
able to another Government

कार्यालय के अध्यक्ष या अ
Signature of the head of the office
other attesting officer

सरकारी कर्मचारी को दिए गए किसी अ
पत्र या पुस्तक का निरण संदर्भ
Reference to any recorded

Rs. P. Rs. P.

ay Total

Rs. 172.50/2

Superintendent (GAD)
Delhi Sect., I.P. Estate
New Delhi-110 002

Granted 12 days Earned leave
Comm. from w.e.f. 14.02.11 to
25.02.11
Certified under
FR 26 (b) It is being issued.

Granted 6 days E-L
w.e.f. 14.02.11 to 19.02.11
Certificate under 26 (b) is issued

Super (GAD)

Granted 5 days Earned leave
Comm. from w.e.f. 14.02.11 to
19.02.11
Certified under
FR 26 (b) It is being issued.

Granted 126 days S-L
w.e.f. 1.12.10 to 5.4.13
Certificate under 26 (b) is issued

Super (GAD)

Superintendent (Admin)
Gen Admin Dept
Govt. of NCT of Delhi

Granted 09 days Earned
Leave w.e.f. 9-4-12 to 17-4-12
Certified under FR 26 (b)
It is being issued.

Superintendent (GAD)
Delhi Sect., I.P. Estate
New Delhi-110 002

Granted 19 days
E/L w.e.f. 12/11/12
to 30/11/12

Superintendent (GAD)
Delhi Sect., I.P. Estate
New Delhi-110 002

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(Y/GAD)
392128
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प्रमाण-पत्र आलखित करने
C.S.R. should be recorded

Assistant Accounts Officer (Admin)

**Name of post &
scale of pay**

मूल पद है या स्थानापन्न और स्थायी है
या अस्थायी है ।

**Whether substantive or officiating
& whether permanent or temporary**

यदि स्थापनापन हो तो लिख कि (१) मूल पद नियमित या (२) क्या सेवा अनुच्छेद ३७१ के ० सी० नि०के अनुसार पेंशन के लिए गिनि जायेगी If officiating state (1) substantive appointment or (2) whether service counts for pension under Act 371 C.S.R.

37
मूल पद में वेलन
Pay in substantive

स्थानापन्न होने का अतिरिक्त साधन
Additional pay for officiating

वेतन शब्द के अस्तंगत अन्य परिलब्धियाँ
Other emoluments falling under the
term 'Pay'

Signature of Govt. servant

...	Rs.	Rs.	Rs.	P. qo	P. qo	P. qo
Gr. II (2A-35)						
Rs. 9300 - 34800	Pay	G. P.	Total			
Plus G. P. of Rs. 4600	Annual	Rs. 14120/2	Rs. 4600/2	Rs. 18720/2	1 7/2013	
	Revenue					

Government of National Capital Territory of Delhi
General Administration Department
Administration Branch
Level-II, A Wing, Delhi Secretariat
I.P.Estate, New Delhi-110013

No. F.41/5788/GAD/Admn./ 2010/614 Dated: 13 May 2014

OFFICE ORDER... 614
P. of GCS (BR) Rules 189

In pursuance of proviso to Rule 8 of CCS(RP) Rules 1997, the date of increment of Smt. Anita Sardana, now Gr.II(DASS)(Seniority No.6305 in the UDCs Seniority List) is hereby advanced from 01.9.1996 to 1.6.1996 by raising her pay from 4100/- to 4200/- w.e.f.1.6.1996 in the pay scale of Rs.4000-10-6000, to remove the anomaly of pay with her junior Smt.Madhu Juneja, Seniority No.6532-A and regularised her pay from time to time as follows:-

S.No.	From	To	Pay in the Pre-revised scale of ₹.4000-100-6000	Pay
4	1.5.1996	31.5.1997		4200
5	1.6.1997	31.5.1998		4300
6	1.6.1998	31.5.1999		4400
7	1.6.1999	31.5.2000		4500
8	1.6.2000	31.5.2001		4600
9	1.6.2001	31.5.2002		4700
10	1.6.2002	31.5.2003		4800
11	1.6.2003	31.5.2004		4900
12	1.6.2004	31.5.2005		5000
13	1.6.2005	31.12.2005		5100

Pay after granting one increment in pursuance of Office Memorandum No.10/02/2011-E.III/A dated 19th March 2012 issued by Department of Expenditure, Ministry of Finance, Govt. of India and endorsed by Finance Department, GNCT of Delhi vide F No.4(73)/Fin.Esch-01/2010-11/PLD/dsw/ 319 dated 30.03.2012.

S.No.	From	Pay in the Pre-revised scale of ₹.4000-100-6000	Pay
14	1.1.2006		5200

Pay fixed in the revised Pay band-2 of ₹.5200-20200+GP ₹.2400 w.e.f. 1.1.2006

S.No.	From	To			Pay	Grade Pay	Total
15	1.1.2006	7.1.2008			9680	2400	12080

Pay fixed consequent upon the grant of 2nd financial upgradation under ACP Scheme in the Pay band-2 of ₹.9300-34800 with Grade Pay of ₹.4200 initially w.e.f. 8.1.2006 and re-fixed after accruing annual increment in the Grade of ₹.2400/- w.e.f. 1.7.2006 as follows:-

16	8.1.2006	30.6.2008	Initially Fixed	9680	4200	13880	
17	1.7.2006	Increment in the Grade Pay of Rs.2400			10950	2400	12450
18	1.7.2006	30.6.2007	Re-Fixed	10430	4200	14630	
19	1.7.2007	30.6.2008		10870	4200	15070	
20	1.7.2008	30.6.2009		11330	4200	15530	
21	1.7.2009	30.6.2010		11800	4200	16000	
22	1.7.2010	30.6.2011		12260	4200	16460	
23	1.7.2011	7.1.2012		12780	4200	16980	

Pay fixed consequent upon the grant of 3rd financial upgradation under MACP Scheme in the Pay band-2 of ₹.9300-34800 with Grade Pay of ₹.4800 Initially w.e.f. 8.1.2012 and re-fixed after accruing annual increment in the Grade of ₹.4200/- w.e.f. 1.7.2012 as follows:-

24	8.1.2012	30.8.2012	Initially Fixed		12780	4600	17380
25	1.7.2012	Increment in the Grade Pay of Rs.4200			13290	4200	17490
26	1.7.2012	30.6.2013	Re-Fixed		13820	4800	18420
27	1.7.2013	30.8.2014			14380	4600	18980
28	Next Date of Increment			1.7.2014			

Superintendent (GAD)
Delin Sect., I.P. Estate

1.7.2014
(MUKESH KUMAR SHARMA)
DEPUTY SECRETARY (GAD)
Assistant Accounts Officer (Adm.)
Directorate of Audit
New Delhi

स्थानापन्न होने का अतिरिक्त साध

Additional pay for officiating

वेतन शब्द के अन्तर्गत अन्य परिसन्धियाँ
Other emoluments falling under the
term 'Pay'

कालम १ से ८ तक की तसदीक में कार्यालय के
अध्यक्ष या अन्य तसदीक करने वाले अधिकारी
के हस्ताक्षर और पद नाम
Signature & designation of the head of
the office or other attestation of
Column 1 to 8.

नियुक्ति की समाप्ति की तारीख
Date of termination of appointment

समाप्ति का कारण जैसे (पदोन्नति) स्थानांतरण
या अधिकारी के हस्ताक्षर
Reason of termination such as promotion
transfer or dismissal etc.

कार्यालय के अध्यक्ष या अन्य तसदीक करने वाले
व्यक्ति की हस्ताक्षर
Signature of head of the office
or other attesting office

जो गई छुट्टी का प्रकार व अवधि
Nature & duration of leave taken

अवधियाँ
Periods

किस सरकार की
देबिट की जाएगी
Govt to whom
debitable

चार महीने तक ऐसी औसत
वेतन की छुट्टियों की अवधियों
का बटवारा जिनकी छुट्टी वेतन
दूसरी सरकार को देबिट किया
जाएगा
Allocation of period of leave
on average pay upto 4 months
for which leave salary is dibit-
able to another Government

कार्यालय के अध्यक्ष या अन्य अधिकारी के ह.
Signature of the head of the office or
other attesting officer

सरकारी कर्मचारी को दिए गए किसी आलिखित
दण्ड या पुरस्कार का विवरण संदर्भ
Reference to any recorded punishments
or reward given to the Govt servants

13 May 2014

ment of Smt. Anita
hereby advanced
5,1996 in the pay
Smt. Madhu Jangle.

Pay	4200
	4300
	4400
	4500
	4600
	4700
	4800
	4900
	5000
	5100

Total Pay band 2013
Pay Department, CICT

Pay

5200

Grade Pay Total
2400 12080

a Pay band of 1,3300-
increment in the Grade of

4200	13880
2400	12480
4200	14830
4200	15070
4200	15530
4200	16000
4200	16480
4200	16960
4200	17440
4200	17920
4200	18400
4200	18880

the Pay band of 1,3300-
increment in the Grade of

BSI KUMAR SHARMA
JY SECRETARY (GAD)

Superintendent (GAD)
Delhi Sect., I.P. Estate,
New Delhi-110 002

Transferred to Audit. Department & vide
order no. 42 of Services Cell. Dep. Estt. no.
dated 19.2.14 and Shand released
to 4.3.2014 (CON). vide Services
dept. estt. no. 57 dated 20.2.14

Superintendent (GAD)
Delhi Sect., I.P. Estate
New Delhi-110 002

Superintendent (GAD)
Delhi Sect., I.P. Estate
New Delhi-110 002

Assistant Accounts Officer (Admin.)
Directorate of Audit
Govt. of NCT of Delhi
Delhi Sect. New Delhi

पद का नाम व वर्तमान

Name of post &
scale of pay

मूल पद है या स्थापनापन और स्थायी है
या अस्थायी है।

Whether substantive or officiating
& whether permanent or temporary

यदि स्थापनापन हो तो लिख कि (१) मूल पद नियुक्त
या (२) क्या सेवा अनुच्छेद ३७१ के ० सी०
नं० के अनुसार पेंशन के लिए गिनी जायेगी
If officiating state (1) substantive appoint-
ment or (2) whether service counts for
pension under Act 371 C.S.R.

मूल पद में वेतन

Pay in substantive

39

स्थापनापन होने का अवसरित्त साक्ष्य

Additional pay for officiating

वेतन शब्द के अन्तर्गत अन्य परिलब्धियाँ
Other emoluments falling under the
term 'Pay'

Directorate of Audit
Govt. of N.C.T. of Delhi

Rs. र० प० र० Rs. र० प० र० Rs. र० प० र०

Taken on the strength of this
Department as Grade-II (DAB) Head Clerk
w.e.f. 05.03.2014 (F/M) vide this office
order no. F-9(9)/2004/EST/12013/1812/1
d/candidate/1665-72 dated 19.03.2014.

Assistant Accounts Officer / Admin.
Directorate of Audit
Govt. of N.C.T. of Delhi
New Delhi

Grade-II (DAB) / MC
(9300 - 34800)
+ 4600
(MAD)

Rs. 14950 + 4600

Assistant Accounts Officer (Admin.)

Directorate of Audit
Govt. of N.C.T. of Delhi
New Delhi

अध्यापक सेवा के लिए अनुच्छेद ३७० के ० सी० नं० से संबंधित आवश्यक प्रमाण-पत्र अतिरिक्त करने चाहिए
For temporary service necessary certificate with reference to Articles 370 C.S.R. should be recorded.

Additional for officiat

वेतन शब्द के अन्तर्गत अन्य परि
Other emoluments falling und
term 'Pay'

कालम १ से ८ तक की तसदीक में का
अवध या अन्य तसदीक करने वाले उ
के हस्ताक्षर और पद नाम
Signature & designation of the
the office or other attestator
Column 1 to 8.

नियुक्ति की समाप्ति की तारीख
Date of termination of appointr

समाप्ति का कारण जैसे (पदोन्नति) स्थ
या अधिकारी के हस्ताक्षर
Reason of termination such as pr
transfer or hismisal etc.

कार्यालय के अध्यक्ष या अन्य तसदीक
वक्तास्तगी इत्यादि
Signature of head of the offi
or other attesting office

लो गई छुट्टी का प्रकार व अवधि
Nature & duration of leave tak

अवधियां
Periods
चार महीने तक ऐसी
वेतन की छुट्टियों की
का बटवारा जिनकी छ
दूसरी सरकार को दे
जाएगा
Allocation of period
on average pay upto
for which leave salary
able to another Gove

किस सरकार की
क्रेडिट की जाएगी
Govt to whom
debitable

कार्यालय के अध्यक्ष या अर। अधिकार
Signature of the head of the offi
other attesting officer

सरकारी कर्मचारी को दिए गए किसी
दण्ड या पुरस्कार का वितरण स
Reference to any recorded punis

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Assistant Accounts Officer (Admn.)
Directorate of Audit
Govt. of N.C.T. of Delhi
New Delhi

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New Delhi

Assistant Accounts Officer (Admn.)
Directorate of Audit
Govt. of N.C.T. of Delhi
New Delhi

लेखा परीक्षा निदेशालय
राष्ट्रीय राजधानी क्षेत्र, दिल्ली सरकार

GOVERNMENT OF NCT OF DELHI
DIRECTORATE OF AUDIT
(Administration Branch)

41

4th Level, C-Wing
Delhi Sectt.
New Delhi

No. F.8(2)/DOA/Estt./2015/dcaudit/2611-2616

Dated: 16.04.2015

ORDER

Consequent upon grant of revised pay Structure in PB-2 ₹ 9300-34800 with Grade Pay of ₹ 4600 to Grade-II(DASS) and Stenographer Grade-II; and Grade Pay of ₹ 4800 to Grade-I(DASS)/Sr.PA w.e.f. 01.01.2006 vide Spl. Secretary (Services), Services Department (Branch-I) Order No. 57 and 56 dated 03.02.2015, the pay of following 20 officials [16 Grade-II(DASS)/Head Clerks and 4 Stenographer Grade-II] of this department are hereby refixed/regularized as per CCS(Revised Pay) Rules as under:-

4. **Ms. Anita Sardana, Grade-II(DASS)/Head Clerk**

	Existing Pay (₹)	Revised Pay (₹)
Pay as on 08.01.2006 on grant of 2 nd Financial Upgradation under ACP (opted for fixation w.e.f. 01.07.2006 after annual increment in grade pay of Rs. 2400)	9680+4200	9680+4600
Pay fixed after grant of annual increment as on 01.07.2006	10430+4200	10430+4600
Pay after grant of annual increments as on		
01.07.2007	10870+4200	10880+4600
01.07.2008	11330+4200	11350+4600
01.07.2009	11800+4200	11830+4600
01.07.2010	12280+4200	12330+4600
01.07.2011	12780+4200	12840+4600
Pay as on 08.01.2012 on grant of 3 rd Financial upgradation under MACP Scheme (opted for fixation after annual increment)	12780+4600	12840+4800
Pay fixed as on 01.07.2012 after grant of annual increment	13820+4600	13910+4800
Pay after grant of annual increments as on		
01.07.2013	14380+4600	14480+4800
01.07.2014	14950+4600	15060+4800
Date of next increment	01.07.2015	

The arrear on fixation of pay shall be paid (without HRA upto 31.12.2014) in two installments, first in May-2015 and second in October-2015.

However, the fixation of pay is further subject to audit observation & recovery of over payment, if any, which may be detected at a later stage.

Sd/-
(KULGEET SINGH)
DY. CONTROLLER OF ACCOUNTS/H.O.O.
TEL. No. 23392281

No. F.8(2)/DOA/Estt./2015/dcaudit/2611-2616

Dated: 16.04.2015

Copy to:-

1. DDO, Directorate of Audit, Delhi Secretariat, New Delhi.
2. PAO-X, Govt. of NCT of Delhi, 2nd Level, C-Wing, Delhi Sectt., New Delhi.
3. All the Officials concerned.
4. Personal file/Service book of the officials concerned.
5. AAO(Website), Dte. of Audit.
6. Guard File.

Accounts Officer (Admn.)
Directorate of Audit

Sd/-
(KULGEET SINGH)
DY. CONTROLLER OF ACCOUNTS/H.O.O.
TEL. No. 23392281

Assistant Accounts Officer (Admn.)
Directorate of Audit

रलब्धियां
for the

Head, Canning
Delhi Sectt.
New Delhi
15

₹ 4600
A w.e.f.
6 dated
Grade-

10000 10000

Signature of Govt. servant

कालम १ से ८ तक की तसदीक में कार्यालय के
अध्यक्ष या अन्य तसदीक करने वाले अधिकारी
के हस्ताक्षर और पद नाम
Signature & designation of the head of
the office or other attestation of
Column 1 to 8.

नियुक्ति की समाप्ति की तारीख
Date of termination of appointment

समाप्ति का कारण जैसे (पदोन्नति) स्थानांतरण
या अधिकारी के हस्ताक्षर
Reason of termination such as promotion
transfer or dismissal etc.

कार्यालय के अध्यक्ष या अन्य तसदीक करने वाले
व्यक्ति की हस्ताक्षर
Signature of head of the office
or other attesting office

लो गई छुट्टी का प्रकार व अवधि
Nature & duration of leave taken

अवधियां
Periods

चार महीने तक ऐसी औसत
वेतन की छुट्टियों की अवधियों
का बटवारा जिनकी छुट्टी वेतन
दूसरी सरकार को डेबिट किया
जाएगा
Allocation of period of leave
on average pay upto 4 months
for which leave salary is debit-
able to another Government

किस सरकार की
डेबिट की जाएगी
Govt to whom
debitable

कार्यालय के अध्यक्ष या अन्य अधिकारी के ह.
Signature of the head of the office or
other attesting officer

सरकारी कर्मचारी को दिए गए किसी आलिखित
दण्ड या पुरस्कार का विवरण संदर्भ
Reference to any recorded punishments
or reward given to the Govt servants

39

Leave छुट्टी 13

14

42

₹ (₹)
500

1600

1600

1600

1600

4800

4800

4800

4800

stallments,

payment,

1/-

T SINGH)

TS/H.O.O.

23392281

2015

Assistant Accounts Officer (Admin.)
Directorate of Audit
Govt. of N.C.T. of Delhi
Delhi Sectt. New Delhi

Service Verified from 01.04.2014
to 31.03.15 from P.R. & Office Records

By B.D.B. Dte. of Audit

Assistant Accounts Officer (Admin.)
Directorate of Audit
Govt. of N.C.T. of Delhi
Delhi Sectt. New Delhi

Sanctioned 05 days
Earned leave w.e.f. 06.05
to 10.05 in place of 12 days
Earned leave w.e.f. 06.05 to
17.05.15 sanctioned earlier
Certificate under Rule 1126
(b)(ii) issued.

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GOVERNMENT OF NCT OF DELHI
DIRECTORATE OF AUDIT
(Administration Branch)

43

4th Level, C-Wing
Delhi Sectt.
New Delhi

No. F.8(2)/DOA/Estt./2015/dcaudit/4615-20

Dated: 22.06.2015

ORDER

Consequent upon receipt of clarification from Services Department (Services-I Branch) Govt. of NCT of Delhi vide Spl. Secretary (Services) letter No. 20/17/2015/S-I/Lit./1760 dated 27.05.2015 regarding following of instructions issued by Department of Expenditure, Ministry of Finance, Government of India vide MoF D/o Expenditure, IC U.No.10/1/2009-IC dated 14.12.2009 while fixing the pay of Grade-II(DASS)/ Stenographer Grade-II in compliance of Order No. 57 dated 03.02.2015 and accordingly having been submitted options to have their pay fixed from the date of promotion/grant of 1st or 2nd ACP with reference to the fitment table of the upgraded pay scale i.e. pre-revised scale of ₹ 7450-11500, in which case they shall not be entitled to arrears of pay from 01.01.2006 till the date of option; and in partial modification of this office Order No.F.8(2)/DOA/Estt./2015/dcaudit/2611-2616 dated 16.04.2015, the pay of officials (at S. No. 2, 3, 4, 5, 8, 10 & 19 of said order) are hereby re-fixed/regularized as per CCS(Revised Pay) Rules, as under :-

4. Ms. Anita Sardana, Grade-II(DASS)/Head Clerk

	Existing Pay (₹)	Revised Pay (₹)
Pay as on 01.01.2006	9680+2400	5100 (4000-100-6000)
Pay as on 08.01.2006 on grant of 2 nd Financial Upgradation under ACP (had opted for fixation w.e.f. 01.07.2006 after annual increment in grade pay of Rs. 2400)	9680+4200	13860+4600
Pay fixed after grant of annual increment as on 01.07.2006	10430+4200	13860+4600
Pay after grant of annual increments as on		
01.07.2007	10870+4200	14420+4600
01.07.2008	11330+4200	14990+4600
01.07.2009	11800+4200	15580+4600
01.07.2010	12280+4200	16190+4600
01.07.2011	12780+4200	16820+4600
Pay as on 08.01.2012 on grant of 3 rd Financial upgradation under MACP Scheme (opted for fixation after annual increment)	12780+4600	16820+4800
Pay fixed as on 01.07.2012 after grant of annual increment	13820+4600	18140+4800
Pay after grant of annual increments as on		
01.07.2013	14380+4600	18830+4800
01.07.2014	14950+4600	19540+4800
Date of next increment	01.07.2015	

The rest of the contents of said Order No.F.8(2)/DOA/Estt./2015/dcaudit/2611-2616 dated 16.04.2015 shall remain unaltered.

This issues with the prior approval of the Competent Authority.

Sd/-

(KULGEET SINGH)
DY. CONTROLLER OF ACCOUNTS/H.O.O.
TEL. No. 23392281

No. F.8(2)/DOA/Estt./2015/dcaudit/4615-20

Dated: 22.06.2015

Copy to:-

1. DDO, Directorate of Audit, Delhi Secretariat, New Delhi.
2. PAO-X, Govt. of NCT of Delhi, 2nd Level, C-Wing, Delhi Sectt., New Delhi.
3. All the Officials concerned.
4. Personal file/Service book of the officials concerned.
5. AAO(Website), Dte. of Audit.
6. Guard File.

Sd/-

(KULGEET SINGH)
DY. CONTROLLER OF ACCOUNTS/H.O.O.

Signature of Govt. servant

कालम १ से ८ तक की तसदीकी से कार्यलिपि है