

Govt of NCT of Delhi
Directorate of Audit
(Admin Branch)

4th Level, C-Wing, Delhi Secretariat, IP Estate, New Delhi

No. F10(33)/DOA/CT/2017/ 5159-5161

Dated: 23/9/22

CIRCULAR

It is intimated to all the Officers/Officials working in Directorate of Audit that PVC ID card is being prepared/issued to all the officers/officials working in this office and also to pensioners who have retired from this office.

The officers/officials/pensioners who have not been issued PVC Identity Card from this office may submit their details in prescribed format along with two colored photographs to the Care Taking Branch of this office **latest by 30.09.2022** so that PVC Identity Card may be issued.



(Vijayakumar E.K.)
Accounts Officer
(Admn)

Copy to :

1. All officers/officials of Directorate of Audit
2. All Pensioners retired from this office
3. Website/Notice Board.

Su. Chaudhary

GOVERNMENT OF NATIONAL TERRITORY OF DELHI
DIRECTORATE OF AUDIT
4TH LEVEL, C-WING, DELHI SECRETARIAT, NEW DELHI-110002

APPLICATION FORM FOR ISSUANCE OF
 PERMANENT IDENTITY CARD



Identity Card No. _____

Date of Issue _____
 to be filled by Admin Branch)

1.	Name of applicant (in block letters)	
2.	Designation	
3.	Pay Scale	
4.	Gazetted/Non-Gazetted	
5.	Old Identity Card Number	
6.	Father's/Husband's Name	
7.	Date of Birth	
8.	Blood Group	
9.	Residential Address (in block letters)	
10.	Telephone Number	Res:- Mobile :-
11.	Mark of Identification	
12.	Reasons for issue: (i) Loss/Mutilation (ii) Renewal/Change of designation (iii) Fresh appointment/Transfer/Promotion (iv) Not yet issued (v) Any other reasons (Please attach photocopies of documentary proof/order in respect of the above)	
	(in the event of loss) : The matter has been reported to the police station vide FIR No _____ Dated _____	

Certified that the aforesaid information is correct to the best of my knowledge and belief.

Signature of the applicant

Recommendation:- Certified that the information given by aforesaid Mr./Ms. _____ is correct as per our official record and applicant is entitled to Permanent Identity Card.

Encl:-

Signature of Head of Office